### CIP (Consolidated Information Processing) Board

Incident Based

### (Version 2.0#)

**Description:** The CIP design consolidates the basic information flow for the NCR WebEOC installations to facilitate information sharing at the jurisdiction level utilizing a controller review component and, when appropriate, ability to share with the NCR. The board combines the Position Log, Controller Review and Awareness and Information into one board with multiple views, which enables functionality.

#### Position Log (CIP)

**Views:** Users electronically log activities performed while active in their assigned position for an incident or exercise through the Position Log to enable users within the same position to review and share information to maintain continuity throughout an activation. The information entered may be sent for controller review if the user views the information as impacting or of importance for others outside the position.

**Display View** – This view shows all entries made by the position.

| Training - 2017          |  |                        | Actions -   |
|--------------------------|--|------------------------|---|
| <b>@</b>                 |  | Position Log           |   |
| + New Entry              |  | Q Search Clear Se      | earch 🕐   |
| 57<br>& Update           | Joan E. Koss   | WebEOC Admin           |   |
| Subject                  | test   | Sent To                | Not Sent To Controller   Not Reviewed By Controller |
| Event Date/Time          | 06/27/2017 13:34:17                                  | Entry Date/Time        | 06/27/2017 13:34:49                                 |
| Event Status             | Information Only                                     | Event Priority         | Routine   |
| Event Type               | Exercise/Training                                    | Reference Number       |   |
| Location                 | 4890 Alliance Drive, Fairfax, VA 22030               | Significant            |   |
| Description              | test entry<br>Updated by Joan Koss - WebEOC Admin at | 13:34:09 on 06/27/2017 |   |
| Feedback From Controller |  |                        |   |

#### **Default Features**

- *New Entry* button for creating a new position log entry.
- *Update* link for modifying a corresponding record's information.
- Search capability on the subject and description fields.
- Status background colors for easy identification of record's status. Green indicates the entry is closed and should not require further attention where red signifies the entry is open and is currently on-going.
- Event Priority background colors for easy identification of event priority. Red signifies Life Threatening and Yellow represents Critical.
- Sent To field to provide feedback, if the information was forwarded to the Controller, indicating where the information was further shared, as well as, the action taken (or not taken) by the Controller.
- *Feedback from Controller* field to receive communication from the WebEOC Controller regarding the entry.
- Actions dropdown that provides a link, Print *PDF*, to print the position log entries.

**Variation:** Loudoun County has additional copies of the view only list to facilitate position log sharing among two or more positions. Set filters are used to accomplish this sharing.



| Variation: Mo   | ontgomery County uses  | the list view     | layout vs. th    | ne display                    | view.                |       |  |  |
|---|--|-------------------|------------------|-------------------------------|----------------------|-------|--|--|
| Training - 2018 MC EOC: Normal  |  |                   |                  |                               |                      |       |  |  |
|   | Position Log   |                   |                  | Filter By Event Priority: All |                      |       |  |  |
|   |  |                   | 9                | , iiioi by 2101               |                      |       |  |  |
| + New Record  | ٩  |                   | Search           | Filter By Ever                | nt Status: All       |       |  |  |
|   |  | Clear Search      |                  |                               |                      |       |  |  |
| Last Update   | Subject  | Event Status      | Event Priority   | Event Type                    | Action               |       |  |  |
| 07/18/2018 12:44:02   | Enhancement - 05b. Task Assignments  | Information Only  | Life Threatening | Amber Alert                   | QDetails @Edit       | ₽Мар  |  |  |
| <ul> <li>New</li> <li>Edia</li> <li>Sea</li> <li>Statindi</li> <li>sigr</li> <li>Eve</li> <li>sigr</li> <li>Filte</li> <li>Mor</li> <li>corr</li> </ul> | <ul> <li>New Record button for creating a new position log entry.</li> <li>Edit link for modifying a corresponding record's information.</li> <li>Search capability on the subject and description fields.</li> <li>Status background colors for easy identification of record's status. Green indicates the entry is closed and should not require further attention where red signifies the entry is open and is currently on-going.</li> <li>Event Priority background colors for easy identification of event priority. Red signifies Life Threatening and Yellow represents Critical.</li> <li>Filter dropdowns by Event Priority and Event Status.</li> <li>Montgomery County also displays the current EOC status in the upper right</li> </ul> |                   |                  |                               |                      |       |  |  |
| Option 1: Usi<br>board  | ng a local controller for  | promoting to      | the local A      | wareness                      | s and Inform         | ation |  |  |
| ○ Controller Review   |  |                   |                  |                               |                      |       |  |  |
| Subject   | 4  | O characters left |                  |                               |                      |       |  |  |
| Event Date/Time   | Current Date/Time  |                   |                  |                               |                      |       |  |  |
| Event Status  |  |                   |                  |                               |                      |       |  |  |
| Event Priority  |  |                   |                  |                               |                      |       |  |  |
| Event Type  |  |                   |                  |                               |                      |       |  |  |
| Reference Number  |  |                   |                  |                               |                      |       |  |  |
| Event Location  |  |                   |                  |                               |                      |       |  |  |
| Description   |  |                   |                  |                               | <ul> <li></li> </ul> |       |  |  |
| Cancel Save   |  |                   |                  |                               |                      |       |  |  |



**Option 2:** Same as above except the top portion for allowing for direct posts to the local Awareness and Information board.

Send Entry To: Awareness and Information

#### **Default Features**

- Date/Time picker code to facilitate proper date format
- Current Date/Time button to quickly populate with the current date/time
- Drop down lists to maintain data consistency
- Count down of available characters for the subject field
- Description field for additional information
- Option 1: Ability to send the entry for Controller Review for the post to be shared locally and to the NCR if applicable.
- Option 2: Ability to send the entry directly to the local Awareness and Information board and the option to send to the Controller to post to the NCR if applicable.
- Field flow from top to bottom to accommodate completing the form on a handheld device.

#### Controller Review (CIP)

The Controller Review section provides a mechanism for the designated controller position to review entries that were marked for controller review. The controller designates from here if the information should be posted to the local Awareness and Information board. The controller further designates if the information is promoted to the NCR Awareness and Information board.

**Views:** The Controller Review portion of the CIP includes a list view and a details section for vetting information and marking for promotion locally and, if appropriate, to the NCR.

**List View** – This view lists all position log entries forwarded to the controller for review for potential promotion within the jurisdiction (if using a controller for local Awareness and Information sharing) as well as to the NCR.

| Trai      | Training - 2017 Controller Review |               |              |                  |                   |             |               | Filter By Significance: | All 💌                 |         |
|-----------|-----------------------------------|---------------|--------------|------------------|-------------------|-------------|---------------|-------------------------|-----------------------|---------|
| + N       | ew Entry                          |               | ٩            |                  | Search Clear Sea  | rch 🕜       |               |                         | Filter By Status: All | ~       |
| #         | Subject                           | Position      | Event Status | Event Priority   | Event Type        | Significant | Review Status |                         | Sent To               | Action  |
| <u>56</u> | test                              | FXC Test User | Closed       | Critical         | Exercise/Training |             | Not Reviewed  |                         |                       | i∎Edit  |
| <u>46</u> | testing with version 8.3          | WebEOC Admin  | Closed       | Routine          | Exercise/Training |             | Reviewed      | Local                   | Removed NCR           | €€dit   |
| <u>41</u> | 8.3 test with promotion           | WebEOC Admin  | Open         | Life Threatening | Earthquake        |             | Reviewed      | Local                   | NCR Exercise          | li€Edit |
|           |                                   |               |              |                  |                   |             |               |                         |                       |         |

### **Default Features**



Send to Controller

| <ul> <li><i>Edit</i> link to review the details of the entry and take action on whether to promote the information or not.</li> <li>Status background colors for easy identification of current status</li> <li>Priority background colors for easy identification by the event priority.</li> <li>Filter buttons to limit the type of records displaying by the Event Status or by whether it is marked has being Significant.</li> <li><i>New Entry</i> button to create an entry that can be promoted to the Awareness and Information and in the position log for the assigned position. This activity helps streamline activity during monitoring or smaller activations.</li> <li><i>Search</i> capability on the subject and description fields</li> <li>Row color to identify records for review (yellow) and those reviewed (green).</li> </ul> |  |   |                 |  |  |  |
|--|--|---|-----------------|--|--|--|
| Information subn<br>Information boar   | nitted and make promo<br>d.  | NCR            • Do Not Send         • Send to NCR Exercise         • Send to NCR         • Remove         • Remo | R Awareness and |  |  |  |
| Review Status<br>Significant<br>Subject<br>Event Date/Time<br>Event Status<br>Event Priority<br>Event Type<br>Reference Number<br>Event Location<br>Requestor's Name<br>Requestor's Phone Number   | Not Reviewed▼         □         test         06/09/2017 10:17:22 □ Current Date/Time         Closed ▼         Critical ▼         Exercise/Training ▼         test         test         Walter English         703 402 9329 | 36 characters left  |                 |  |  |  |
|  |  |   |                 |  |  |  |



| Description  | test<br>Updated by Walter English - FXC Test User  | at 10:16:59 on 06/09/20   | 17  |   | <u>`</u>                              |  |  |  |
|--|--|---|---|---|---------------------------------------|--|--|--|
| Feedback for Original Poster   |  |   |   |   |                                       |  |  |  |
| Cancel Save  |  |   |   |   |                                       |  |  |  |
| Default Featu<br>• Rad<br>Awa<br>• Rad<br>Awa<br>• Date<br>• Curr<br>date<br>• Drop<br>• Cou | res<br>io button options for p<br>reness and Informati<br>io button options for p<br>reness and Informati<br>e/Time picker code to<br>ent Date/Time buttor<br>/time.<br>o down lists to mainta<br>nt down of available o | oosting or r<br>on board<br>oosting or r<br>on or NCR<br>facilitate p<br>to quickly<br>in data cor<br><u>characters</u> | emoving inf<br>emoving inf<br>Exercise bo<br>roper date f<br>populate the<br>nsistency<br>for the subje | ormation to<br>ormation o<br>oards.<br>ormat<br>e field with<br>ect field | o the local<br>n the NCF<br>the curre | R's<br>nt  |  |  |
| Variation: Fai   | rfax County added che<br>med and "SitStat" to fla  | ckboxes cal   | led "Confirme<br>to appear or   | ed" to indicant the SitStat   | ate the info<br>view.                 | ormation   |  |  |
| → Awareness  | and Information (C   | IP)   |   |   |                                       |  |  |  |
| The Awarenes<br>positions for th   | s and Information po<br>e entire jurisdiction to   | rtion of the<br>o view.   | CIP lists en  | tries that w  | vere share                            | d by other   |  |  |
| Views: The A<br>with a detail vie<br>originates from   | wareness and Inform<br>ew for additional info<br>n the position log (or (  | ation views<br>rmation. No<br>Controller F  | s include a li<br>o direct entry<br>Review view   | ist view for<br>y is made t<br>).   | high leve<br>o this boa               | l review<br>rd; all input                                    |  |  |
| List View – Th<br>view.  | is view lists all prom   | oted positic  | on log entrie   | s for the er  | ntire jurisd                          | liction to   |  |  |
| Training - 2017  | <mark>Awa</mark><br>م  | reness and  | Information<br>Search Clear Search  | h 🕜   | Fi                                    | Iter By Significance:<br>All V<br>Filter By Status:<br>All V |  |  |
| # Last Update  | Subject  | Position  | Event Status  | Event Priority  | Event Type Sigr                       | nificant Action  |  |  |
| <u>20</u> 06/08/2017 13:48:35  | 8.3 test with promotion to awareness   | WebEOC Admin  | Open  | Critical  | Landslide                             | QView  |  |  |
| <u>18</u> 02/10/2017 14:42:49  | This is a test   | WebEOC Admin  | Information Only  | Life Threatening  |                                       | QView  |  |  |
| Default Featu  | res  |   |   |   | -                                     |  |  |  |

- Search capability on the reference number, subject, and description fields
- Data filtering by the status value through the "Filter By" dropdown list options



- Data filtering for records indicated as significant.
- View link to access additional details.
- Status background colors for easy identification of a record's status. Green indicates the record has been "Closed" and red signifies the record is "Open" and is currently on-going.
- Priority background colors for easy identification of an event's priority. Yellow indicates "Critical" and red signifies the event status is "Life Threatening"

Variation: Some jurisdictions offer the ability to view or hide National Weather Service Current Watches/Warnings from the local Awareness and Information view. Training - 2017 Filter By Awareness and Information All × Filter By Status Clear Search 🛛 🕐 Search Q V ΔII National Weather Service Event Significant Action Last Update Subject Position Event Priority Event Type **Current Watches/Warnings** Status 04/18/2017 testing with WebEOC Q Closed Routine Exercise/Training 15 View 10:44:48 version 8.3 Admin 4/07/2017 8.3 test with WebEOC Life Q Earthquake 14 Open Viev 0:27:48 Admin promotion There are no active watches, warnings or advisories .....More SitStat (CIP) ► Fairfax County incorporated a SitStat board that scrolls the items marked by the controller for the SitStat view. Training - 2017 **EOC Sit-Stat** 01/23/2018 12:22:15 Location Date/Time Updated Subject Summary Confirmed # Action 12/18/2017 15:01:33 Test Test Test Test 85 CEdit QView 84 12/18/2017 15:00:56 Where is Page 2 CEdit QView 12/18/2017 15:00:30 Test Test Test Test 12/18/2017 15:00:01 Come On Page 2 CEdit QView 83 82 12/18/2017 14:59:15 Test Test Test Test 12/18/2017 14:58:39 Test 3 CEdit QView 81 BEdit QView 80 12/18/2017 14:58:19 CEdit QView 79  $\checkmark$ CEdit QView 12/18/2017 14:57:25 Hello!! <u>78</u> 77 12/18/2017 14:56:52 Test Test Test Test Test--Interstate 95 is closed in both directions in Lorton for undetermined amount of time due to a flash floor 76 12/18/2017 14:52:17 Road Closure-L95 Lorton ☑Edit QView Test Test Test CEdit QView 71 12/15/2017 14:57:00 Test record from Sit-Stat AFOC This is a drill \*\*\* This is a drill \*\*\* This is a drill 12/15/2017 14:56:47 Chip tes Central station **Default Features** Scrolling data for items checked for the SitStat • View link to access additional details. • Edit link to edit the information • Record background color of green for record's confirmed •

• New Entry button to add a new record

